

Govt. of Bihar
SCHEDULED CASTE AND SCHEDULED TRIBE
WELFARE DEPARTMENT

Block A, Officer's Hostel, Balley Road, Patna Pin-800001, Bihar
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EXPRESSION OF INTEREST (EOI)

Expression of Interest for Empanelment of Private institutions
running Technical, Vocational & Professional Courses
(Only Residential institutions outside Bihar state)

To empower SC & ST community through technical and professional knowledge with relevant qualifications through provisions of Post Matric Scholarship (PMS) scheme is being implemented as per norms of “Ministry of Social justice & Empowerment” and “Ministry of Tribal Affairs, Govt. of India, New Delhi” (Kindly refer to www.socialjustice.nic.in & <http://tribal.nic.in/> for details).

Expression of Interest is being sought from the institutions willing to take SC & ST Students of Bihar under post Matric scholarship scheme. Institutions run by State Government, Central Government need not apply .They are considered as empanelled with their own existing admission process.

Dept. of SC & ST Welfare, Government of Bihar will sign MOU with selected institutions for 4 years and provide selected SC & ST Students for various courses covered under PMS, Govt. of India. EOI Documents including Terms Of Reference etc can be obtained from the office of the Director , Scheduled caste and Scheduled Tribe Welfare Department ,Government Of Bihar on all working days (Monday to Friday) between 11.00 hours to 16.00 hours by payment of a demand draft of Rs 1000/- (One thousand only)drawn in favour of Director, Scheduled Caste And Scheduled Tribe Welfare Département Patna. It may also be downloaded from the website <http://scstwelfare.bih.nic.in>. in case of a downloaded form D.D of Rs 1000/- has to be attached with the form.

The last date for submission of the complete proposals will be on or before 15.00 hrs on 1-06-2015. The proposals will be opened on 1-06-2015 at 15.30 hrs in presence of the authorized representatives of the institutions.

The undersigned reserves the right to cancel the proposals without assigning any reasons whatsoever.

Director ,

Scheduled caste and Scheduled Tribe Welfare Department

Term of Reference (TOR)

Expression of Interest for Empanelment of Private institutions running technical, vocational & Professional Courses

(Only Residential institutions out side Bihar State)

To empower SC, ST community through technical and professional knowledge with relevant qualifications through implementation of Post Matric Scholarship as per norms of “Ministry of Social justice & Empowerment” & “Ministry of Tribal Affairs, Govt. of India, New Delhi” (Kindly refer to www.socialjustice.nic.in & <http://tribal.nic.in/> for details).

Expression of Interest is being sought from institutions willing to take SC & ST Students of Bihar under post Matric scholarship scheme. All the institutions applying for empanelment will be subject to verification by Govt. Agencies such as empanelled evaluation experts of Dept. of Planning & Development, Govt. of Bihar .

Institutions run by State Government, Central Government need not to apply .They are being considered as empanelled with their own existing admission process.

Courses covered under these schemes are:

- A) ITI, Diploma/Polytechnic, B.E/B.Tech, M.E./M.Tech.
- B) BBA,MBA,PGDM
- C) BCA,MCA
- D) D-Pharma, B.Pharma,M.Pharma, Pharma-D
- E) MBBS,BDS,DPT,BPT, BAMS, BHMS,BUMS, B.V.Sc, M.V.Sc and other Nursing, paramedical and other Medical Courses
- F) D.ed, B.ed, M.ed
- G) LLB, LLM
- H) B.Lib, M.Lib,
- I) B.Forestry, B.Horticulture, B.Sc. Ag, B.E-Ag M.Sc. Ag.
- J) Ph.D.

1. Eligibility Criteria:

- a. AICTE/UGC/NCVT /NCTE/ UGC/MCI/DCI and other respective accrediting body certified/ Recognized as per eligibility of institution in accordance with Post Matric Scholarship Scheme, Govt. of India, New Delhi
- b. Colleges must have excellent infrastructure along with Hostel for Students
- c. Able to Submit Demand Draft of Rs.5.00 Lakh (Rupees Five Lacs only) in favour of Director, SC & ST Welfare Department, Govt of Bihar as guarantee/security deposit for 4 years; out of which counseling charges will be deducted.
- d. Financially capability statement in terms of last three year Audited Financial statement along with ITR of last three consecutive years.
- e. Institutes need to ensure that students once selected for admission should get bridge course/preparatory course in respective streams.
- f. Institutes having record of at least 75 % passing percentage of students in respective stream along with 50% placement records.

1.1. Documents to be submitted along with the application form:

- A. Cover letter with request to empanel and details of facilities provided by institutions by their side such as Free Dress, Mess, Traveling Tickets for Semester End, Exposure visits, Personality development trainings, Additional training, Professional Certification, Additional Coaching for CAT,MAT,GATE etc. Preference will be given to the institutions providing more facilities holistically.
- B. Recognition letter as per courses by respective Govt. statutory bodies.
- C. Number of SC & ST students from Bihar studying/studied in the institution in last three years. (2012-13,2013-14 and 2014-15)
- D. Details of Placements in last Three Years(Streamwise details with companies placed in)
- E. Faculty details along with qualifications and contact number.
- F. Institution Profile along with Video Profile showing each and every department, Class room, Hostel room, Mess, Library, Practical rooms along with other infrastructure etc.
- G. Association /Tie-up details with industry/Companies
- H. GATE,CAT cleared student details of last three years
- I. Affidavit stating that the institution is **Not** blacklisted/De-affiliated
- J. Any other award, achievement, accreditation etc.
- K. Conditions on which admission will be taken-such as hostel with mess facility or Only hostel will be provided by the institution etc.
- L. Attached Application for empanelment

Eligibility of students for getting Post Matric Scholarship :

1. Student must be resident of Bihar.
2. Student must be either Schedule Tribe (ST) or Schedule Cast (SC)
3. Student's Family Income from all sources should not exceed --
Rs. 2,50,000/- (Rs Two Lakh fifty thousand Only) per annum.
4. Selected & Admitted to the Institutes through Unified admission Process of Dept. of SC & ST Welfare, Govt. of Bihar

Application Process:

- Online application followed by duly signed and stamped hard copy by Students and Institute along with Caste, Income, Residence, Hosteller certificate and Fee structure of Institute (as per published guidelines) (Details will be published at the time of application)
- Submission of Biometrics Attendance details of Student which will be matched with biometrics details of students collected at the time of admission
(As per the published guidelines of Dept. of SC,ST Welfare, Govt. of Bihar)

Financial Terms:

1. Fee provided by the department of SC & ST welfare, Govt. of Bihar will be in accordance with the fee fixed by course fee fixation committee of respective state Government/constituted govt. body for the same. (self attested copy of such order must be provided with the application)

2. Post Matric scholarship will cover Tuition fee, Library Fee, Admission fee, Registration Fee, Sports fee, Union Fee, Laboratory Fee, Maintenance/stipend etc. as per provision of Post Matric Scholarship as per norms of “Ministry of Social justice & Empowerment” & “Ministry of Tribal Affairs, Govt. of India, New Delhi” (Kindly refer to www.socialjustice.nic.in & <http://tribal.nic.in/> for details).

No of Students provided by Dept. of SC & ST Welfare, Govt. of Bihar

1. Each empanelled Institute will be provided students in accordance with the applications received from the students and as per the willingness of the students.
2. Memorandum of understanding will be signed between the Department of SC & ST Welfare, Govt. of Bihar and Selected Institution incorporating each clause and details regarding the same. The SC & ST Welfare Department, Govt. of Bihar shall have the right to add any clause as per need and requirement.
3. MOU template will be shared with Institutions for their suggestions after their selection.

Last Date of Submission of expression of Interest will be 01-06-2015 along with Non refundable processing non refundable fee of 35000/(Rupees thirty Five thousand only) in favor of “Director, SC & ST welfare Department”, Payable at Patna.

Address for Communication:

The Director,
Department of SC & ST Welfare, Govt. of Bihar
1st Floor, Room No-103-Officers hostel, Block A,
Bailey Road, Patna-800001, Bihar
FAX NO **0612- 2520276**
PHONE NO **0612-2520275**

APPLICATION FORM FOR EMPANELMENT

Institutional Profile:

Full name of Institute	
State/District/Block in which it is established	
Year of establishment	
Registration Details	(Attach supporting documents of University/UGC/AICTE/NTTE/NCVT / any respective body)
Type of institution	University /Affiliated College/Autonomous:

Contact Information:

Registered Address	
Head Office Address	
Phone Nos	
Fax	
E-mail	
Website	
Name of Contact person	
Designation	
Email	
Phone number	

Academic Details:

Discipline/Trades/Department	Intake(no.)	Seats filled (No.)	Pass(No.)	Placed(No.) with name of companies

Infrastructure Details:

	YES (Please mention nos.)	
Class room		
Department Laboratory	Basic	Advance
No. of Faculty having	PG	PhD
No. of Hostel & Rooms for Boys		
No. of Hostel & Rooms for Girls		
No. of Play Grounds		
Medical Facilities		

Please specify numbers of SC & ST students admitted, Cleared exams and placed over last 3 years (If SC & ST not available then mentioned about total Admitted students and total placed students)

Session	Courses	Students Intake	Student Pass	Students Placed	Students opted higher studies CAT/GATE/GR E/GMAT etc.
2013-14					
2012-13					
2011-12					
Tie-ups with any certification agencies Like CCNA/Micros oft/Oracle etc.					
Tie-ups/MOU with Industry					
Tie-ups/MOU with Foreign Universities					

Fee details- Fixed by the concerned state fee fixation committee for private technical institutions

Sl. No.	Fee Items	Annual Fees (Amount)
1	Registration Fee	
2	Admission Fee	
3	Tuition Fee	
4	Library Fee	
5	Sports Fee	
6	Union Fee	
7	Laboratory Fee	
8	Any other fees being charged by the Institute/University. e.g. Development, Infrastructure, Book Bank etc (Give details of fees item wise)	

Hostel and Mess Fee

Sl. No.	Details	Amount per Month and per Annum
1	Hostel Charge	
2	Mess Charge	
3	Any other Fee being charged by the Institute/University e.g. Electricity, Wi Fi etc	

Governing Council Details:

Name of Chief Executive/ chief Functionary/Chairman	
Chief Executive's Contact Details	
Phone No.	
Email	
Name of Principal/VC	
Contact Details	
Phone No.	
Email	

Name of Warden Boys Hostel	
Contact Details	
Phone No.	
Email	

Name of Warden ladies hostel	
Contact Details	
Phone No.	
Email	

Awards/ Recognitions/Landmark Achieved:

1. 2. 3. 4.
(Use extra sheets if required)

(To be printed on Rs.100/- stamp)

UNDERTAKING

On this _____ (Date) of _____ (Month), _____ (Year), On behalf of the institute I confirm that all information given above is true to the best of my knowledge and belief, if found false or misappropriate, the institute shall be liable to disqualification from empanelled list with the department of SC & ST welfare, Govt. of Bihar. I also confirm that all documents are self-attested with seal and signature of the institution's head/authorized signatory and a demand draft for Rs.35000/- (thirty five thousand) DD number _____ and dated _____ has been attached for processing the application.

I also agree that in the likelihood of a decision for field verification of the applicant organisation by the evaluation officer will be supported by our institution.

Signature: _____

Date: _____

Name: _____

Designation: _____

Contact Details: _____

Organization: _____
